



**University of California**

Agriculture and Natural Resources

■ 4-H Youth Development Program

UNIVERSITY OF CALIFORNIA

4-H YOUTH DEVELOPMENT PROGRAM

4-H CAMP \_\_\_\_\_

## EMERGENCY PLAN

In compliance with:

California Code of Regulations

Title 17, Section 30753

**UNIVERSITY OF CALIFORNIA  
AGRICULTURE AND NATURAL RESOURCES  
4-H YOUTH DEVELOPMENT PROGRAM**

**CAMP EMERGENCY PLAN**

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This Camp Emergency Plan has been approved by the Camp Director, in accordance with California Code of Regulations (CCR) Title 17, Section 30753.

**Camp Name:** \_\_\_\_\_

**Location Address:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Prepared By: \_\_\_\_\_

Signature: \_\_\_\_\_

Camp Director \_\_\_\_\_

Signature: \_\_\_\_\_

County Director \_\_\_\_\_

Signature: \_\_\_\_\_

Implementation Date: \_\_\_\_\_

Initials/Annual Review  
Date: \_\_\_\_\_ / \_\_\_\_\_

Initials/Annual Review  
Date: \_\_\_\_\_ / \_\_\_\_\_

Initials/Annual Review  
Date: \_\_\_\_\_ / \_\_\_\_\_

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Date: \_\_\_\_\_ / \_\_\_\_\_

**UNIVERSITY OF CALIFORNIA  
AGRICULTURE AND NATURAL RESOURCES  
4-H YOUTH DEVELOPMENT PROGRAM**

**CAMP EMERGENCY PLAN**

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**I. REQUIREMENTS FOR WRITTEN EMERGENCY PLAN**

The California Organized Camp regulations, located in California Code of Regulations, Title 17, Section 30753 require each camp to retain on site a written site specific plan, approved by the Camp Director, outlining the procedures which deal with the following emergency situations:

1. Natural disasters.
2. Lost campers.
3. Fires.
4. Transportation emergencies.
5. Severe illnesses and injuries.
6. Strangers in camp
7. Aquatic emergencies as appropriate to for the site.
8. Other emergency situations as appropriate for the site.

The site specific plan shall include procedures for:

1. Evacuation of the camp site,
2. Control of vehicular traffic through the camp, and
3. Communication from persons at the site of an emergency to the emergency medical facilities, the nearest fire station, and both administrative and health staff of the camp.

Camp staff shall be trained in implementation of the procedures set forth in the emergency plan.

This template is available at the ANR Environmental Health and Safety website: [http://http://safety.ucanr.edu/4-H\\_Resources/Camp\\_Safety\\_Guidebook/](http://http://safety.ucanr.edu/4-H_Resources/Camp_Safety_Guidebook/) where the plan may be downloaded and edited for subsequent use.

**II. CAMP ADDRESS AND ADMINISTRATIVE PERSONNEL**

**Camp Address**

Camp Name:	
Street:	
City, State, Zip Code:	

draw or attach map showing camp location

**Camp Administrative Personnel**

<u>Title</u>	<u>Name</u>	<u>Telephone Number</u>
County Director		
Site Operator		
Camp Director		
Camp Health Supervisor		
4-H Representative/Advisor		
Certified Lifeguard		

**III. EMERGENCY RESPONSE ASSIGNMENTS**

Emergency response encompasses the declaration of an emergency situation by the Site Operator and/or Camp Director and thereafter, implementing procedures for assessing the extent of the emergency situation, prioritizing response actions, and activating short- and long-term responses according to established priorities.

Assessment of the emergency situation is performed under the direction of the Site Operator and/or Camp Director and potentially may include performing head counts of 4-H campers, teen counselors, adult volunteers, and Representatives or Advisors, conducting camp evacuation, implementing first aid and search efforts, and performing inspections to evaluate the extent of emergency impacts to camp facilities.

A formal declaration of emergency condition should be made based on assessments of the extent and type impacts caused by the emergency.

**Notification of Civil Authorities, Utilities, and Service Providers**

Upon declaration of an emergency condition, the Site Operator and/or Camp Director shall assure the proper civil authorities, utilities, and University of California (UC) administrative services are notified of the circumstances of the emergency. Depending on the type of emergency, one or more of the following authorities, utilities, or UC administrative services may be contacted:

<b>Camp Title</b>	<b>Name</b>	<b>Contact</b>	<b>Telephone No.</b>
Operator/Director		Fire Dept.	911
Health Supervisor		Ambulance	911
Operator/Director		Sheriff's Dept.	911
Health Supervisor		Poison Control	(800) 222-1222
Health Supervisor		Nearest Hospital/ Emergency Room	
Operator/Director		County Health Agency-Chemical Spill, Water Trtmnt.	
Health Supervisor		County Health Agency- Foodborne Illness Issues	
Operator/Director		CAL FIRE – Sacramento Hqtrs.	(916) 653-5123
Operator/Director		Gas Utility	
Operator/Director		Elec. Power Utility	
Operator/Director		County CE Office	
Operator/Director		ANR Risk Services	(530) 752-7481
Operator/Director		ANR EH&S Office	(530) 752-6024

**IV. EMERGENCY PLANNING TRAINING**

Prior to the beginning of camp, the Site Operator or Camp Director shall provide emergency planning training to 4-H camp Representatives or Advisors, adult volunteers, and teen counselors that includes discussion of the following issues:

1. Anticipated types of potential emergency conditions.
2. Method for alerting the camp to an emergency condition (e.g., blowing an air horn, ringing a bell, blowing a car horn three times). The camp emergency alarm device to be used is an \_\_\_\_\_ and will be sounded \_\_\_\_\_ times.
3. The camp aquatic emergency (includes swimming and watercraft emergencies) alarm device (e.g., blowing a whistle, using a bullhorn or megaphone) to be used is \_\_\_\_\_ and will be repeated \_\_\_\_\_ times.
4. Meeting at pre-assigned assembly areas and conducting head counts and assessments of the physical well being of campers, counselors, adult volunteers, and staff.
5. Performing pre-assigned emergency response tasks, such as establishing communication with outside authorities and agencies, providing first aid, forming search parties and initiating searches, relocating campers to secure and safe areas, inspecting facilities and grounds for damage, coordinating orderly and safe camp evacuation.
6. Assigning 4-H camp Representatives or Advisors, adult volunteers, and teen counselors emergency primary and backup emergency response tasks as follows:

<b>Task</b>	<b>Assigned To (Name)</b>	<b>Backup (Name)</b>
Camp Emergency Alarm		
Aquatic Emergency Alarm		
Assembly Group (Group Name) Headcounts		
#1		
#2		
#3		
#4		
#5		
Establish Communication		
Provide First Aid		
Search Party		
Relocating Campers		
Inspect Facilities/Grounds		
Camp Evacuation		

At the initiation of camp, the Site Operator or Camp Director shall also provide emergency training to campers that encompass specific instructions about:

1. What the camp emergency alarm sounds like (provide sample alarm).
2. What the camp aquatic emergency alarm sounds like (provide sample alarm).
3. Describe the assembly groups (e.g., according to age, sleeping cabins, etc.) and where they are to assemble when the camp emergency alarm sounds. Clearly identify the designated assembly locations (e.g., camp flagpole, front of administration building, parking lot, etc.) as follows:

Assembly Group	Assembly Area Description

4. Identify the group leader for each assembly group and the leader's responsibilities for conducting a group headcount and relaying emergency response information and directives as they are transmitted from camp administrative staff. Emphasize the importance for campers to follow group leader instructions during an emergency.
5. Within \_\_\_\_\_ hours after providing emergency training to campers, the Site Operator or Camp Director shall conduct a camp emergency response test by sounding the emergency alarm and oversee the assembly of groups and headcounting procedures.

**V. EMERGENCY SITUATIONS**

Natural Disasters

Potential natural disasters that may impact a 4-H camp include earthquakes, flash floods, severe wind and thunderstorms, and extreme heat events.

1. In the event of a natural disaster, the Site Operator or Camp Director shall issue, when appropriate, advance warning to allow 4-H camp Representatives or Advisors, adult volunteers, teen counselors, and campers to take shelter at safe harbor locations (e.g., administration building, dining hall, cabins, etc.) with their assembly groups from the effects of the disaster. Safe harbor locations at this camp include the following:

Safe Harbor Name	Safe Harbor Location

2. The Site Operator or Camp Director shall provide precautionary information, such as promoting the consumption of adequate amounts of fluids to prevent heat illness, to minimize the impacts of natural disasters.
3. Following the natural disaster, the Site Operator or Camp Director shall order a headcount by assigned personnel, if determined necessary. As part of the headcount, assembly group leaders shall assess the physical well being of campers and report and injuries or illnesses to the Camp Health Supervisor.
4. The Camp health Supervisor shall evaluate and treat injured or ill campers. The Camp Health Supervisor will determine those cases requiring evacuation to an emergency medical facility.
5. The Site Operator or Camp Director, in consultation with the Camp Health Supervisor, will notify the parents or guardians, of campers transferred to an emergency medical facility.
6. For all injured or ill 4-H Representatives or Advisors, adult volunteers, teen counselors, or campers, an Incident Report form shall be completed and submitted, within 48 hours of the incident, to the 4-H county office and County Director. Incident Report forms are available from the county office or online at: <http://ucanr.org/incidentreport>.
7. The Site Operator or Director shall initiate inspections of the camp facilities and grounds by assigned personnel as described above. The inspections shall identify damage that has occurred and restrict access to spilled chemicals, downed trees and power lines, damaged buildings and equipment, and areas that are flooded.
8. The Site Operator or Camp Director shall determine whether the impact(s) of the natural disaster require relocating campers to secure and safe harbor areas within the camp property or evacuation of the camp.
9. Should an evacuation order be issued, then the Site Operator or Camp Director shall implement the camp evacuation procedures as described below.
10. Should natural disaster impacts pose unacceptable illness or injury risks to 4-H camp Representatives or Advisors, adult volunteers, teen counselors, and campers, then the Site Operator or Camp Director shall restrict outdoor camp activities or shut the camp down to protect the health and safety of the camp participants.
11. The Site Operator or Camp Director shall contact the County Director and notify them of the status of the natural disaster situation.



## Lost Campers

If a camper is observed to be missing or missing from an assembly group headcount, then:

1. The Site Operator or Camp Director shall organize one or more search parties composed of 4-H Representatives or Advisors and adult volunteers.
2. No organized search should expose camp search party members to unacceptable injury or illness risks, such as crossing or searching in swift waters.
3. Search parties should be provided with communication devices, such as cell phones, and an accurate physical description (height, weight, hair/eye color, etc.) of the lost camper, including the clothing worn by the camper at the time they were determined to be lost.
4. Search parties should conduct search patterns that expand outward from the last known location of the lost camper.
5. Search times should be limited to 30 minutes.
6. If the camper is not located within 30 minutes, then the County Sherriff's Department shall be contacted as indicated above under Emergency Response Assignments.
7. For injured or ill lost camper, an Incident Report form shall be completed and submitted, within 48 hours of the incident, to the 4-H county office and County Cooperative Extension Director. Incident Report forms are available from the county office or online at: <http://ucanr.org/incidentreport>.
8. The Site Operator or Camp Director, in consultation with the County Sherriff's Department, will assure affected parents or guardians are notified that their camper is lost.
9. The Site Operator or Camp Director shall contact the County Cooperative Extension Director and notify them of the status of the lost camper situation.

## Fires

Fires at 4-H camps may be caused by inadvertent ignition of flammable liquids or combustible materials in kitchen, campfire, office, cabin, storage, or repair/shop areas. A 4-H camp may also be threatened from a naturally occurring (or man-induced) range or forest fire that is being driven by the prevailing wind toward the camp. Whatever the fire source, the following 4-H camp emergency fire response plan shall be implemented:

1. The Site Operator or Camp Director shall know whether any outdoor burning restrictions are in place and always follow any outdoor burning restrictions and government regulations that pertain to outdoor fires.
2. If an unintended fire has been observed, the observer - whether a 4-H Representative or Advisor, adult volunteer, teen counselor, or camper - shall notify the Site Operator or Camp Director who shall take action to have the camp alarm sounded and contact the Fire Department, if necessary.

3. Upon hearing the camp alarm, Representatives or Advisors adult volunteers, teen counselors, and campers shall immediately report to their assigned assembly areas. Assembly group leaders shall conduct headcounts.
4. If the unintended fire is characterized by being small or of limited extent and not having spread beyond its starting point, then a portable fire extinguisher may be appropriate to suppress the fire. Examples of small or limited fires include fires on a stove burner or in a dumpster or trash can.
5. Portable fire extinguisher use shall be restricted to adults only and only to those adults that have received portable fire extinguisher training.
6. Adults using a portable fire extinguisher shall always locate and maintain an escape route between themselves and the fire they are attempting to suppress.
7. Portable fire extinguishers shall not be used on fires that have spread beyond their starting point. For example, from a trash can onto adjacent curtains and/or wall.
8. Adults using a portable fire extinguisher shall leave a fire area whenever:
  - The escape route becomes threatened;
  - The portable fire extinguisher becomes depleted; or
  - The fire becomes uncontrollable.
9. Once a small fire cannot be suppressed or becomes uncontrolled, the Site Operator or Camp Director shall immediately contact the Fire Department.
10. If range or forest fires are occurring in the vicinity of the 4-H camp, the Site Operator or Camp Director is responsible for monitoring fire locations and movement by contacting CAL FIRE by telephone (see number listed above) or accessing CAL FIRE information online at: [http://cdfdata.fire.ca.gov/incidents/incidents\\_current](http://cdfdata.fire.ca.gov/incidents/incidents_current). Other responsible agencies such as the US Forest Service or Bureau of Land Management may also be contacted.
11. Should a range or forest fire appear to be threatening the camp, then the Site Operator or Camp Director shall contact the local Fire Department and CAL FIRE to notify them of the situation. If a camp evacuation is necessary, it shall be ordered and implemented according to camp evacuation procedures described below.
12. Should smoke from a range or forest fire pose an unacceptable air quality illness-induced risk to 4-H camp Representatives or Advisors, adult volunteers, teen counselors, and campers, then the Site Operator or Camp Director shall restrict outdoor camp activities or shut the camp down to protect the health of the camp participants.
13. For injured or ill 4-H Representatives or Advisors, adult volunteers, teen counselors, or campers, an Incident Report form shall be completed and submitted, within 48 hours of the incident, to the 4-H county office and County Director. Incident Report forms are available from the county office or online at: <http://ucanr.org/incidentreport>.
14. The Site Operator or Camp Director shall contact the County Director and notify them of the status of the camp fire situation.

## Transportation Emergencies

Establishing a safe camp transportation program requires describing and implementing procedures for vehicle driving authorization, driver and passenger safety precautions, and responses to vehicle accidents as follows:

1. Adult volunteers should not be one-on-one in a vehicle with members other than their own child (UCCE California 4-H Program Policy Handbook, Chapter 11, IV. C. 2.). Two adult volunteers shall be in a vehicle or alternatively, one adult volunteer and two or more members shall be in a vehicle.
2. Youth members are not authorized to drive on behalf of 4-H YDP and shall not transport other members to and from any 4-H YDP function (UCCE California 4-H Program Policy Handbook, Chapter 11, XXII. E.).
3. In accordance with recommendations from the National Highway Traffic Safety Board that cite increased risk of roll-over accidents, 15-passenger vans shall not be used to transport youth members, adult volunteers, or Representatives or Advisors as part of any 4-H activity (UCCE California 4-H Program Policy Handbook, Chapter 11, XXII. D.).
4. California law prohibits riding in the back of a pickup or flatbed motor truck, except in a parade or similar event where the street(s) is closed to normal traffic (UCCE California 4-H Program Policy Handbook, Chapter 11, XXII. C.).
5. Vehicles, drivers, and maximum number of passengers shall be designated prior to camp as follows:

Vehicle	Driver Name	Maximum Number of Passengers

6. All drivers shall have a valid California driver license and automobile liability insurance in accordance with 4-H Policy. The driver's insurance is primary. (UCCE California 4-H Program Policy Handbook, Chapter 10, VIII and IX <http://ca4h.org/policy/chapter10/index.asp#VIII>).
7. All drivers and passengers shall use seat belts at all times when traveling in vehicles.

8. Drivers shall assure vehicles only transport the number of passengers recommended by the vehicle manufacturer.
9. Drivers shall follow safe driving practices, including using headlights when appropriate, making safe lane changes, obeying speed limits, and reducing speeds to accommodate adverse weather conditions.
10. In the event of an accident, the adult driver or adult assistant shall determine whether any passengers are injured and if necessary, contact emergency responders (sheriff and ambulance) by dialing 911. Basic first aid should be administered to injured 4-H Representatives or Advisors, adult volunteers, teen counselors, or campers until the arrival of emergency medical responders.
11. If accident witnesses are present, their names, addresses, and phone numbers information should be obtained.
12. The vehicle involved in the accident should not be moved until the law enforcement agency has authorized its movement.
13. For injured drivers or passengers, an Incident Report form shall be completed and submitted, within 48 hours of the incident, to the 4-H county office and County Director. Incident Report forms are available from the county office or online at: <http://ucanr.org/incidentreport>.
14. The Site Operator or Camp Director shall contact the County Director and notify them of the status of the vehicle driver, passengers, and accident.

#### Severe Illnesses and Injuries

1. The Health Supervisor shall evaluate all camp illnesses and injuries for treatment and severity. Treatment shall be provided for illnesses and injuries within the scope and capabilities of the camp medical facilities and Health Supervisor abilities.
2. Expertise and equipment may not be available at camp medical facilities to treat severe injuries or illnesses such as fractures, lacerations requiring stitches, second or third degree burns, snake bites, major allergic reactions, concussions, and significant outbreaks of communicable diseases. As necessary, the Health Supervisor shall determine when and where to evacuate any injured or ill 4-H Representatives or Advisors, adult volunteers, teen counselors, and/or campers.
3. Depending on the severity of the injury or illness, evacuation will be coordinated by the Health Supervisor through: 1) sending patients to emergency medical facilities by ambulance or camp vehicle; or 2) contacting the responsible parent or guardian to pick up their camper or teen counselor.
4. For injured or ill 4-H Representatives or Advisors, adult volunteers, teen counselors, or campers, an Incident Report form shall be completed and submitted, within 48 hours of the incident, to the 4-H county office and County Director. Incident Report forms are available from the county office or online at: <http://ucanr.org/incidentreport>.
5. The Site Operator or Camp Director shall contact the County Director and notify them of the status of any severe injuries or illnesses.
6. Accident and Sickness Insurance is provided for adult volunteers and members from The Hartford Insurance Company as part of 4-H enrollment

### Strangers in Camp

1. All visitors to 4-H camp shall be: 1) notified, for example by a sign, to stop at the administration building/office to sign in; 2) receive an identification badge; and 3) escorted by an adult volunteer or teen counselor to their destination. The Camp Director or their designee shall approve visitors entering the camp property.
2. 4-H Representatives or Advisors, adult volunteers, teen counselors, and campers shall be instructed, during camp orientation training, to immediately report any unidentified stranger on camp property to the Site Operator or Camp Director.
3. Unless the unidentified stranger poses an obvious threat the Site Operator or Camp Director or adult designee shall approach an unidentified stranger on camp property to ask what their name and purpose is. If the unidentified stranger does not provide their name and a satisfactory reason for being on the camp property, then the Site Operator or Camp Director may request they leave and escort them off the property. If an unidentified stranger becomes a threat or does not leave the property, the Site Operator or Camp Director shall contact the County Sheriff's Department for assistance.
4. The Site Operator or Camp Director shall contact the County Director and notify them of the status of reporting strangers in camp to the county Sheriff's Department.

### Aquatic Emergencies as Appropriate for the Site

1. The camp aquatic emergency (includes swimming and watercraft emergencies) alarm device (e.g., blowing a whistle, using a bullhorn or megaphone) to be used is \_\_\_\_\_ and will be repeated \_\_\_\_\_ times.
2. If a swimmer or watercraft user is observed to be drowning, distressed, or a submerged victim, observer(s) shall immediately alert the lifeguard. The lifeguard (or designated Representatives or Advisors or adult volunteer) shall sound the camp aquatic emergency alarm.
3. Upon hearing the camp aquatic emergency alarm, all swimmers and watercraft shall exit the aquatic area.
4. The lifeguard shall provide an appropriate rescue response for the situation, including retrieving the victim from the water environment and initiating cardiopulmonary resuscitation (CPR) and/or first aid. The Health Supervisor shall be immediately contacted for assistance and the Camp Director shall be notified.
5. If a swimmer or watercraft user appears to have sustained a spinal injury, the lifeguard shall use a backboard as trained to secure the victim from drowning risk and then stabilize them from further injury. The lifeguard shall not unnecessarily move the suspected spinal injury victim and contact the Health Supervisor for assistance.

6. If a swimmer or watercraft user notices that a member of their swimming or watercraft group is missing, they shall immediately notify the lifeguard. The lifeguard shall clear the aquatic area and direct 4-H Representatives or Advisors and adult volunteers to search the last known location of the missing swimmer or watercraft user. The search time should be limited to 30 minutes. If the missing swimmer or watercraft user is not located within 30 minutes, then the County Sherriff's Department shall be contacted as indicated above under Emergency Response Assignments.
7. If the lifeguard determines a thunderstorm and associated high winds and lightening to be a significant threat to swimmers and/or watercraft, then the lifeguard shall declare an aquatic emergency and sound the camp aquatic emergency alarm. Upon hearing the camp aquatic alarm all swimmers and watercraft users shall exit aquatic areas and seek shelter indoors or at designated safe harbors.
8. For injured swimmers or watercraft users, an Incident Report form shall be completed and submitted, within 48 hours of the incident, to the 4-H county office and County Director. Incident Report forms are available from the county office or online at: <http://ucanr.org/incidentreport>.
9. The Site Operator or Camp Director shall contact the County Director and notify them of the occurrence and outcome of a camp aquatic emergency.

Other Emergency Situations as Appropriate for the Site

1. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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2. \_\_\_\_\_  
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3. \_\_\_\_\_  
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4. \_\_\_\_\_  
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5. \_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_

**VI. PROCEDURES**

Camp Evacuation

Assessment of impacts from natural disasters or other emergencies by the Site Operator, Camp Director, or local authority may result in a determination that the situation poses an unacceptable risk of potential harm to 4-H Representatives or Advisors, adult volunteers, teen counselors, and/or campers and therefore, justifies ordering evacuation of the camp property as follows:

1. The Site Operator or Camp Director shall issue instructions for camp assembly groups to gather at their assembly areas.
2. The Site Operator or Camp Director shall order headcounts by assembly group leaders of camp assembly groups.
3. The Health Supervisor shall carry necessary medication doses and medical release forms for campers during the camp evacuation. If necessary, 4-H Representatives or Advisors or adult volunteers shall assist under the direction of the Health Supervisor in the monitoring and/or dispensing of scheduled medication(s).
4. The Site Operator or Camp Director shall instruct drivers with assigned vehicles to proceed to assembly areas to pick up assembly group members.
5. The assembly group leader shall assure that all members of their assembly group are passengers in their assigned vehicles.
6. The Site Operator or Camp Director shall give evacuation route instructions to vehicle drivers. Evacuation shall take place by the primary access route to the camp via road \_\_\_\_\_.
7. Should a range or forest fire, flash flood, or downed trees or power lines threaten the camp and block evacuation via the primary route access to the camp, then the secondary access route via road \_\_\_\_\_ or tertiary access route via road \_\_\_\_\_ shall be used to evacuate the camp.

draw or attach map showing primary, secondary, and tertiary camp evacuation routes (roads)

Traffic Control

Camp traffic control shall be coordinated by the Site Operator or Camp Director to assure effective and efficient movement of traffic to and from camp as follows:

1. If the camp access road is fully or partially limited to one-way traffic, then the Site Operator or Camp Director shall schedule traffic to travel to and from camp during certain periods of time (such as traffic entering camp between the hours of 8:00 am and 10:00 am or leaving camp between the hours of 2:00pm and 4:00pm). The camp traffic schedule is as follows:

<b>Direction</b>	<b>Time Period</b>
Outbound Traffic	
Inbound Traffic	
Outbound Traffic	
Inbound Traffic	

2. As part of the camp evacuation planning process, the Site Operator or Camp Director shall assign Traffic Wardens to direct traffic at key road locations and/or intersections as follows:

<b>Traffic Warden Location</b>	<b>Traffic Warden Name</b>

3. No Traffic Warden shall be posted to a road location and/or intersection where an unacceptable injury or illness risk exists, such as that posed by an uncontrolled range or forest fire.

Internal and External Communications

1. The Site Operator or Camp Director shall provide 4-H campers, teen counselors, adult volunteers, and Representatives or Advisors with information about internal and external camp communications during emergency planning training.
2. Campers shall be informed to immediately communicate information about camp strangers, potentially hazardous conditions, and observations about risky behaviors to 4-H teen counselors, adult volunteers, or Representatives or Advisors.
3. Teen counselors shall be instructed to immediately communicate information from campers to adult volunteers or Representatives or Advisors. As appropriate, adult volunteers and Representatives or Advisors shall inform the Site Operator or Camp Director of information provided from teen counselors.



4. In the event of the Site Operator or Camp Director declaring an emergency condition, notification of civil authorities, utilities, and service providers shall be accomplished as described under Section III. above.
5. The following camp buildings have telephone lines for making outside emergency calls:

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6. The following Representatives or Advisors and adult volunteers have cell phones and appropriate coverage available for making outside emergency calls:

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7. If there is no land line or cell phone coverage, then consider having a satellite telephone available in camp. Alternatively, develop a plan to access locations (e.g. hilltops) that have cell phone coverage for contacting emergency medical or fire control services. For this camp, emergency communications will be accomplished as follows:

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8. The Site Operator or Camp Director shall contact the County Director and notify them of the occurrence and outcome of any emergency situations described under Section V. above so that the County Director or designee may provide the parents, guardians, and/or relatives of 4-H campers, teen counselors, adult volunteers, and Representatives or Advisors with status reports of the emergency management and resolution.